



18 July 2023

**MEMORANDUM TO PRINCIPALS / CURRICULUM COORDINATORS / HEADS OF DEPARTMENTS / TEACHERS**

**RE: EXPRESSIONS OF INTEREST SOUGHT – ASSESSOR**

**The Head of CSSA Exams is seeking expressions of interest for the following position.**

**Assessor for the following 2024 CSSA Trial HSC Examinations**

**English as an Additional Language or Dialect (EAL/D)  
inclusive of Paper 1, Paper 2 and Listening Examination**

The Assessor is an experienced educator with expertise in the current HSC course(s) and either a practising teacher, university lecturer in secondary education or educational consultant. They are appointed by the CSSA to independently review the examination(s) and provide professional commentary on both the examination and marking guidelines including sample answers.

Applicants from all three school sectors are encouraged to apply.

Interested applicants are to send a Cover Letter and current Curriculum Vitae to Monica O'Brien, Head of CSSA Exams, to [cssa.exams@csnsw.catholic.edu.au](mailto:cssa.exams@csnsw.catholic.edu.au) **by 9am, Friday 28 July 2023.**

Current Curriculum Vitae must include the following information:

- NESA Teacher Accreditation Number
- Level of Teacher Accreditation
- Teaching qualifications including post-graduate
- Career experience highlighting Stage 6 teaching experience in the relevant HSC course
- HSC marking experience or HSC test development
- Inclusion of three professional referees including current Principal

Some of the above information in current Curriculum Vitae may not be relevant to include if a university lecturer or educational consultant.

Regards

Monica O'Brien  
**Head, CSSA Trial HSC Examinations**  
**Catholic Schools NSW**

2023\_CSNSW\_CSSA Trial HSC Examinations\_EOI-A-EAL/D