

Framework for Catholic Schools NSW Registration System Reporting

By agreement through Memorandum of Understanding the Catholic Schools NSW registration system (CSNSW) provides an annual report to the NSW Education Standards Authority (NESA). The report is provided for the purpose of NESA fulfilling its legislative obligations pursuant to Section 46 of the *Education Act 1990* (the Act).

The report from CSNSW will be included in NESA's annual report to the Registration and Accreditation Committee on the implementation of CSNSW's processes and compliance of the member schools with the registration and accreditation requirements.

The Framework for CSNSW Reporting (the Framework) refers to the requirements for registration and accreditation for non-government schools in the *Registration Systems and Member Non-government Schools (NSW) Manual* (the Manual).

While all requirements in the Manual apply to member schools of the system and are relevant to CSNSW's assurance processes, the Framework sets out the subset of requirements that are subject to CSNSW reporting to NESA and the form of reporting over a five-year cycle.

Reporting requirements

The requirements that are subject to reporting by CSNSW to NESA are:

- Staff (section 5.2)
- Curriculum (section 5.3 and, where relevant, sections 7.1, 7.2 and 7.3)
- Safe and supportive environment (section 5.6)
- Discipline (section 5.7)
- Attendance (section 5.8)
- Schools with boarding facilities, where relevant (section 5.11)

Five-year reporting cycle

The requirements identified above will be the subject of CSNSW's annual reporting to NESA over a five-year reporting cycle. Each year a subset of these requirements will be the focus of CSNSW's report.

Five Year Plan

The cycle for annual reporting will be based on a documented Five-Year Plan (Attachment A), which will describe the subset of requirements for each calendar year over the five-year reporting cycle. The Five-Year Plan is a flexible and negotiated document that is responsive to emerging compliance risk areas and NESA and CSNSW priorities.

The Five-Year Plan will specify the curriculum and policy areas that will be the subject of CSNSW's report to NESA.

Reporting components

For the curriculum and policy requirements specified in the Five-Year Plan, the annual report will be structured under five categories:

1. Scope
2. Policies
3. Monitoring processes
4. Findings and actions
5. Evaluation and future directions

1. Scope

A record of the monitoring events that were conducted by CSNSW for the specified curriculum and policy requirements, which includes:

- the number of monitoring events conducted and the focus requirements
- the number of participating schools
- details of the participating schools eg location, Years of schooling
- any relevant centrally managed processes.

2. Policies

An overview of CSNSW or member school policies relevant to the curriculum and policy requirements that were subject to CSNSW monitoring.

3. Monitoring processes

A description of CSNSW assurance processes that were implemented to assess school compliance against the identified requirements. This may include a description of:

- the approach to school visits and other forms of audit, including short notice visits, cyclical and unannounced visits, risk assessment strategies and any approaches to sampling across types and locations of schools
- the monitoring activities conducted in schools or centrally managed (Diocese or CSNSW) and how these assure compliance with the requirements
- the staff involved in the monitoring processes and any relevant training provided.

4. Findings and actions

An overview of the findings for the year as a whole generally and for each of the areas specified in the Five-Year Plan. This may include:

- any specific findings for particular schools or groups of schools including the processes applied and outcome resulting from a NESA random inspection visit
- specific instances, or patterns of issues, requiring address or mitigation to assure compliance with the requirements
- the mitigations applied (including programs for continued monitoring).

5. Evaluation and future directions

A description of any amendments to policies, procedures or support to member schools in response to any findings that have Diocese or system-wide relevance.

Framework for Catholic Schools NSW System Reporting: Attachment A

Five-Year Plan

* Focus Areas reflect annual reporting requirements across the five-year cycle

MONITORING YEAR	REPORT AND APPLICATION YEAR (WITH PERIOD OF REGISTRATION)	DIOCESE	FOCUS AREA A CURRICULUM*	FOCUS AREA B POLICY*	REPORT TO NESA BY 31 MARCH
N/A (rely on NESA 2023 monitoring)	Apply by 31 March 2024 for 1 Jan 2025 – 31 Dec 2029	Wilcannia-Forbes Wagga Wagga	Mathematics B4.1 Creative Arts B4.2	Premises, Buildings and Facilities B5.1, B6.1.	Not applicable. MoU to commence from 2024 with first report in 2025.
2024	Apply by 31 March 2025 for 1 Jan 2026 – 31 Dec 2030	Armidale Lismore Maitland- Newcastle	Curriculum for Primary Schools B4.1	Safe and Supportive Environment Child Protection B8.1 Safe and Supportive Environment Student Welfare B8.2	Report from CSNSW on the monitoring of assurance processes due 31 March 2025 Applications due 31 March 2025 NESA recommendations: 1 Jan 2026 – 31 Dec 2030
2025	Apply by 31 March 2026 for 1 Jan 2027 – 31 Dec 2031	Bathurst Canberra- Goulburn	Curriculum for the HSC 2.1	Enrolment and Attendance 7.1 Discipline B9.1	Report from CSNSW on the monitoring of assurance processes due 31 March 2026 Applications due 31 March 2026 NESA recommendations: 1 Jan 2027 – 31 Dec 2031
2026	Apply by 31 March 2027 for 1 Jan 2028 – 31 Dec 2032	Parramatta Sydney Catholic Schools	Curriculum for Secondary Schools B4.2	Safe and Supportive Student Welfare B8.2 Staff B3.1, B3.3	Report from CSNSW on the monitoring of assurance processes due 31 March 2027 Applications due 31 March 2027 NESA recommendations: 1 Jan 2028 – 31 Dec 2032
2027	Apply by 31 March 2028 for 1 Jan 2029 – 31 Dec 2033	Broken Bay Wollongong	Curriculum for Primary Schools B4.1	Enrolment and Attendance 7.1 Safe and Supportive Environment Student Welfare B8.2	Report from CSNSW on the monitoring of assurance processes due 31 March 2028 Applications due 31 March 2028 NESA recommendations: 1 Jan 2029 – 31 Dec 2033